



Our Company, Our Services

OUR COMPANY

Human Resources Specialists, Inc., offers companies a wide variety of human resources services and provides consulting. Some select our services to supplement an existing HR department while others find it advantageous to utilize our services in place of a formal human resource function.

Our primary role is to assist the client in identifying needs, developing an action plan and facilitating change to enhance the success of their company. Our goal is to provide quality service and expertise to our clients. Our success can be credited to our high level of integrity, experienced knowledgeable personnel and professionalism.

*We Specialize In All Aspects
Of Human Resources*

OUR SERVICES

COMPLIANCE AUDITS
STAFFING & RECRUITMENT
TRAINING SERVICES
EMPLOYEE RELATIONS
HRIS EVALUATION
ORGANIZATIONAL DEVELOPMENT

HUMAN RESOURCES SPECIALISTS, INC.

1025 W COUNTRY CLUB CR.
PLANTATION, FL 33317
PH: (954) 594-0633

Email: Info@hr-specialists.net

www.hr-specialists.net



SPECIALIZING IN ALL ASPECTS
OF HUMAN RESOURCES

WE WILL...



▶ RECRUIT



EVALUATE ◀



▶ MOTIVATE



EDUCATE ◀

YOUR STAFF

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COMPLIANCE AUDITS

We will audit your company to ensure compliance with all state and federal laws.

- HR Audit
- EEOC Claims Reviews
- Employee Handbook
- New Hire Reporting
- COBRA Compliance
- State & Federal Labor Law Compliance
- Procedures Manuals

STAFFING & RECRUITING

Hiring the right people for the job is critical and we can find them for you.



- Pre-Employment Screening
- Temp-to-Perm
- Direct Hire
- Background & Reference Checks
- Industry-Specific Recruitment



TRAINING SERVICES

Our trainings cover topics that improve your workplace and produce results.

- Team Building
- Violence Prevention
- Train-the-Trainer
- Diversity & Sensitivity
- Sexual Harassment
- Leadership Skills
- Strategic Planning
- Health & Safety

EMPLOYEE RELATIONS

Happy Employees = Higher Productivity. Let us show you how to keep them smiling.



- Turn Over Analysis
- Employee Reward Programs
- Workplace Wellness
- Work/Life Balance Programs
- Discipline and Workplace Safety



HRIS EVALUATIONS

Such an investment should be left in the care of experts. We are those experts.

- Needs Assessment
- Project Management
- RFP Development
- Quality & Assurance
- RFP Review
- Training
- Contract Negotiation

ORGANIZATIONAL DEVELOPMENT

We will evaluate your processes and create a more efficient and effective environment.



- Organizational Assessment
- Workforce/Management Assessment
- Wage & Salary Programs
- Risk Management
- Succession Planning

SPECIALIZING IN ALL ASPECTS OF HUMAN RESOURCES